

**FREEDOM OF INFORMATION/PRIVACY ACT
TRIAL ATTORNEY / GS-13 TO GS-15
U.S. DEPARTMENT OF JUSTICE
CRIMINAL DIVISION
WASHINGTON, D.C.**

<u>About the Office:</u>	The Freedom of Information/Privacy Act (FOIA/PA) Unit processes all requests for Criminal Division records made pursuant to the FOIA/PA, and assists U.S. Attorneys' Offices in advocating the Division's position in civil litigation filed under these statutes.
<u>Responsibilities and Opportunity Offered:</u>	Serve as a point of contact for trial counsel who need advice with respect to litigation support in cases brought under these acts, which involve records of the Criminal Division; advise on each FOIA/PA request and make recommendations as to the approval or denial of each application; serve as principal point of contact among various offices within the Criminal Division and between the Criminal Division and other Department of Justice components and other federal agencies.
<u>Qualifications:</u>	Applicants must possess a J.D. degree and be an active member of the bar (any jurisdiction). Applicants must be knowledgeable in the statutory provisions of the FOIA/PA and the application of these provisions to the processing of records in response to access requests. Applicants must have prior litigation or litigation support experience; experience in FOIA and PA work; strong academic credentials; the ability to analyze and evaluate written materials; the ability to develop and maintain harmonious and effective working relationships with a variety of federal organizations; the ability to meet short deadlines; the ability to function effectively in time-sensitive situations; and the ability to communicate both orally and in writing. Prior experience as a prosecutor or in criminal law enforcement is not required.
<u>Salary information:</u>	GS-905-13: \$77,353 - \$100,554 GS-905-14: \$91,407 - \$118,828 GS-905-15: \$107,521 - 139,774
<u>Location:</u>	Washington, D.C.
<u>Relocation Expenses:</u>	Relocation expenses are not authorized.
<u>Submission Process and Deadline Date:</u>	<p>To apply, please submit a resume or OF-612 (Optional Application for Federal Employment) or current SF-171 (Application for Federal Employment) with a writing sample, and a current performance appraisal (if applicable).</p> <p>Resumes can be mailed to:</p> <p>Ginger Trapanotto U.S. Department of Justice 950 Pennsylvania Avenue, NW Criminal Division, OEO, JCK Bldg., Rm. 1210 Washington, D.C. 20530-0001</p> <p>Resumes can be sent via FedEx to:</p>

Ginger Trapanotto
Criminal Division, Office of Enforcement Operations
1301 New York Avenue, NW, Room 1210
Washington, D.C. 20005

Resume and writing sample can be e-mailed to:

ginger.trapanotto@usdoj.gov

No telephone calls please. Applications must be postmarked by **Tuesday, May 23, 2006.**

Internet Sites:

This and other attorney vacancy announcements can be found at:
<http://10.173.2.12/oarm/attvacancies.html>

For more information about the Criminal Division, visit the Criminal Division Web page at: <http://www.usdoj.gov/criminal/criminal-home.html>

This and other legal position announcements can be found on the Internet at:
<http://www.usdoj.gov/oapm/>.

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, membership or nonmembership in an employee organization, or on the basis of personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Dual citizens of the U.S. and another country will be considered on a case-by-case basis.

Inquires regarding reasonable accommodation may be sent via e-mail to: criminal.crmjobs@usdoj.gov.